# **MEETING AGENDA**

| **Meeting Name:** | Review Meeting: CREATE-IoT |
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| **KOM/TM/TFM** | Review Meeting |
| **Date of Meeting:** | 11.03.2019 | **Time:** | 10:00-14:30 |
| **Meeting Facilitator:** | Ovidiu Vermesan Ovidiu.Vermesan@sintef.no | **Phone:** | +47 93059322 |
| **Venue:** | Avenue de Beaulieu 25, 1160 Auderghem Meeting room: TBC |

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| Meeting Objective |
| CREATE-IoT Review meeting Ref. Ares(2019)1135951 - 22/02/2019. The objectives of the review are to assess:* The degree to which the work plan has been carried out and whether all deliverables were completed
* Whether the objectives are still relevant and provide scientific or industrial breakthrough potential
* How resources were planned and used in relation to the achieved progress, and if their use respected the principles of economy, efficiency and effectiveness
* The management procedures and methods of the action
* The beneficiaries’ contributions and integration within the action
* The expected potential scientific, technological, economic, competitive and social impact, and plans for using and disseminating results.

The review is extended to any third party involved in the project. |

**Main topics to be addressed:**

* Project main activities, achievements and planned work m19-m26
* Presentation of Main work / work packages – Deliverables m19-m26
* Actions to address the reviewers' comments (Ref. Ares(2019)747948 - 08/02/2019).
* Activity groups - the main contribution and challenges
* The collaboration and support of the LSPs. Specific activities taking place bridging the various projects
* Alignment, coordination and collaboration with U4IoT
* Preparation of the 2019 events for interaction with the IoT-LSPs projects
* Future activities and priorities for the last 10 months of the CSA

**Participants:**

Jose Ignacio DE SANTIAGO CID (External Expert) - Remote

Gilles THONET (External Expert) - Present

Jonathan VOON (External Expert) - Remote

Rolf Riemenschneider (PO) / Present

CREATE-IoT WPLs

CREATE-IoT AGs responsible

CREATE-IoT partners that are across several projects in the LSP programme

CREATE-IoT partners

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| **Meeting Agenda - 11.03.2018 Review Meeting CREATE-IoT** |  |
| **Topic** | **Owner** |
| 10:00-14:30 | Review  |  |
| 09:30-10:00 | Registration |  |
| 10:00-12:00 | Project main activities, achievements and planned work m19-m26 |  |
| 10:00-10:10 | Agenda Presentation and introduction of participants | SINTEF |
| 10:10-10:30 | Project overview presentation. Project activities m19-m26. Highlights. Deliverables and milestones. Resource table update. How resources were planned and used. Methods of the action and the beneficiaries’ contributions and integration within the action.  | SINTEF |
| 10:30-10:55 | WP07 activities and achievements m19-m26. Highlights. Deliverables and milestones. Communication and cohesive message for specific LSPs areas and as the combined outputs from all LSPs. Impact, and plans for using/disseminating results and events management. Events list. Events participation. Activity group collaboration with the LSPs. Activities to strengthen the cooperation, collaboration and interaction with the LSPs. U4IoT collaboration and joint activities (e.g. dissemination/outreach events). Actions to address the reviewers' comments. Future activities and priorities for the next 10 months. | ANYSOL, IDC |
| 10:55-11:10 | WP06 activities and achievements m19-m26. Highlights. Deliverables and milestones. IoT Interoperability and Standardization. Strategy and supporting activities and input to standardization bodies, AIOTI, etc. and sustainability plan. Activity group collaboration with the LSPs. Actions to address the reviewers' comments. Future activities and priorities for the next 10 months. | ETSI |
| 11:10-11:25 | WP05 activities and achievements m19-m26. Highlights. Deliverables and milestones. IoT Policy Framework - Trusted, Safe and Legal Environment for IoT. Activity group collaboration with the LSPs. Future activities and priorities for the next 10 months. | AL |
| 11:25-11:40 | WP03 activities and achievements m19-m26. Highlights. Deliverables and milestones. Creation, Innovation and Adoption. Collaboration with the LSPs. Actions to address the reviewers' comments. Next deliverables to reflect the practical nature of WP03 to demonstrate value to specific LSP projects. Future activities and priorities for the next 10 months. | ARTS |
| 11:40-11:50 | WP02 activities and achievements m19-m26. Highlights. Deliverables and milestones. Activity group collaboration with the LSPs. Actions to address the reviewers' comments. Future activities and priorities for the next 10 months. | ATOS |
| 11:50-12:00 | WP01 activities and achievements m19-m26. Highlights. Deliverables and milestones. Contribution to the Cluster Book. Activity group collaboration with the LSPs. Actions to address the reviewers' comments. Future activities and priorities for the next 10 months. | SINTEF |
| 12:00-13:00 | Collaboration and interaction with IoT LSPs and U4IoT |  |
| 12:00-12:05 | ACTIVAGE. Overview activities - collaboration and interaction. AGs priorities. | NUIG |
| 12:05-12:10 | AUTOPILOT. Overview activities - collaboration and interaction. AGs priorities. | SINTEF, LINK |
| 12:10-12:15 | IoF2020. Overview activities - collaboration and interaction. AGs priorities. | UNP |
| 12:15-12:20 | MONICA. Overview activities - collaboration and interaction. AGs priorities. | LINK |
| 12:20-12:25 | SYNCRONICITY. Overview activities - collaboration and interaction. AGs priorities. | ATOS, MI |
| 12:25-12:30 | U4IoT. Overview activities - collaboration and interaction. AGs priorities. | ANYSOL, SINTEF |
| 12:30-12:50 | Specific activities taking place bridging the various projects. | All |
| 12:50-13:00 | Priorities for cooperation and collaboration for the next 10 months. | All |
| 13:00-14:00 | Lunch break | All |
| 14:00-14:15 | Discussions experts.  | PO, Experts |
| 14:15-14:30 | Meeting conclusions and feedback.  | All |
| 14:30 | Closing |  |

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| Pre-work/Preparation (Documents/Handouts to bring, reading material, etc.) |
| **Description** | **Prepared by** |
| Project presentation | CO |
| WPs presentations  | WPLs |
| AGs presentations | Partners |
| Deliverables | CO |