



W3C home · participation rules · registration · daily schedule · schedule · venue · hotels · transportation

## Sapporo, Japan

**26-30 October 2015**

Advance Registration open through 7 October 2015.

Who has registered? See: Member-visible results

TPAC 2015 will take place at the Sapporo Convention Center in Hokkaido. TPAC brings together W3C Technical Groups, the Advisory Board, the TAG and the Advisory Committee for an exciting week of coordinated work.

94th IETF Meeting: The week after TPAC 2015, the IETF Meeting will take place 1-6 November 2015 in Yokohama, Japan.

Need Help? Write to [w3t-tpregister@w3.org](mailto:w3t-tpregister@w3.org).

### Week at a glance

	Monday	Tuesday	Wednesday	Thursday	Friday
08:00 (Coffee)	Registration	Registration	Registration	Registration	Registration
08:30 - 18:00	Groups	Groups	Plenary Day	Groups	Groups
10:00 - 11:00 (Coffee)					
12:00 - 14:00 (Lunch)					
15:00 - 18:00	Groups + Group Ad- hoc Meetings	AC Meeting, Groups + Group Ad- hoc Meetings		AC Meeting, Groups + Group Ad- hoc Meetings	Groups + Group Ad- hoc Meetings
15:00- 16:00 (Coffee)					
Evening		Advisory	Plenary		

		Committee Dinner (AC, Chairs, AB, TAG, Offices, Team)	Reception		
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## Participation Policies and Recommendations

The following participation policies and recommendations are intended to promote participation while ensuring that meeting Chairs have the tools necessary to run their meetings effectively. Before you register to attend a meeting, please read the below participation guidelines.

### Working / Interest / Business Group Meetings

To be eligible to register and attend, you must be one of the following:

- a participant in a W3C Working, Interest or Business Group scheduled to meet at TPAC;
- a W3C Member Advisory Committee Representative;
- a participant on either the Advisory Board or the TAG;
- an employee of a W3C member organization;
- an invited Guest;
- W3C staff or W3C Office staff.

#### Observers/Guests

Anyone eligible as described above may request to attend group meetings as an observer. Please use the registration form to make such requests. Observer/Guest seating will be limited. The group Chair will inform you if you may attend as an observer/guest. Group Chairs have wide latitude to grant or reject requests based on space considerations, confidentiality, and the ability to conduct the business of the group. Please contact the group Chair for information about the participation policy (see Member-only Chair contact information). Observer seating will be organized for meetings that permit observers as secondary seating without power around the perimeter of the room.

Note: We recommend that you secure permission to attend a meeting as an Observer/Guest before making any travel plans.

### Plenary Day (Wednesday) 08:30 –

#### Signage Sponsors

- ACCESS CO., LTD. ·
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- Sony Corporation ·
- Toshiba Corporation

#### Summary of Deadlines

30 Apr — Deadline for Chairs to request a Group meeting

## 18:00

Participants in good standing in a W3C Working or Interest Group, Advisory Committee Representatives, the TAG, the Advisory Board, Offices Staff and Team are invited to participate in the Plenary Day.

## Advisory Committee Sessions and Dinner

To be eligible to register and attend the Tuesday and Thursday Advisory Committee Sessions and dinner, you must be one of the following:

- a W3C Member Advisory Committee Representative. If an Advisory Committee Representative cannot attend the meeting, an alternate may attend instead. See section 2.1.3.2 of the Process Document for more information about Member participation;
- Chair of a W3C Working or Interest Group;
- a participant on either the Advisory Board or the TAG;
- an invited Guest;
- W3C staff or W3C Office staff.

## Ad-Hoc Meetings

In 2014 we introduced "unstructured time" in the middle of each day. Some groups had requested a common time to break into parallel task forces within their groups, for more cross-group interaction opportunities, and for hallway conversations.

This year, based on our experience, the unstructured time will be from 15:00–18:00 to avoid breaking up the middle of the day. This is the time slot for the AC Meeting on Tuesday and Thursday, so we recommend that groups with participating AC Representatives plan their agendas in a way that enables those individuals to attend the AC Meeting.

Groups may also use this time slot for their traditional meeting agenda.

## Lunch Schedules

To ensure a comfortable lunch experience, we will work with group Chairs to stagger lunch schedules.

## Remote Participation

Working, Interest, and Business Group Chairs may request telephone access for remote participants.

26 Sep — Discount hotel guestroom rate expires 5:00 pm pacific time.

9 Oct — Deadline to request a refund

7 Oct — Advance registration closes

More W3C Meetings

If you plan to attend the Advisory Committee Meeting remotely, please let us know [onacregister@w3.org](mailto:onacregister@w3.org) as the number of requests may play a role in the level of service we provide.

We plan to use MIT's Webex system for remote participation.

## Registration and Registration Fees

Advance Registration open through 7 October 2015.

Before you register, please read [Participation Policies and Recommendations](#)

### Registration Fees

A daily fee helps W3C offset some of the meeting costs. The daily fee applies to anyone who is attending meetings, whether as a participant or as an observer/guest, Monday through Friday. However, if you are an AC Rep and you plan to attend only the dinner on Tuesday (not the afternoon session), you do not need to pay the fee for Tuesday.

The per person, per day fees are as follows:

- 85 USD until advance registration closes on 7 October
- 170 USD for any unpaid registrations as of 8 October
- 170 USD for on site registration, space permitting\*

\* Important Notice: We strongly advise against people making flight arrangements before confirming their meeting registration and payment by 7 October. Each year, we make an effort to accommodate on-site registrants, however, we cannot guarantee that space will be available.

Please pay when you register -- Registration is not complete until you have paid. \*\*\*Registrations that remain unpaid after advance registration closes 7 October will be charged 170 USD per day.\*\*\*

### Payment System

Payments will be processed through a payment system (requires a W3C member account).

If you do not have a W3C member account or are an Invited Guest, use this payment system link.

You will receive a receipt when payment is successful. If you experience problems with the registration page, please contact [w3t-tpregister@w3.org](mailto:w3t-tpregister@w3.org).

### Cancellation and Refund Policy

Cancellations and requests for refunds must be received by 17:00 Eastern Time on 9 October 2015. Refund requests will not be honored after that time. Refunds will be subject to a 20 USD service charge.

To cancel your registration and request a refund, contact [w3t-tpregister@w3.org](mailto:w3t-tpregister@w3.org).

## Group Meeting Details

Detailed schedule and rooms assignment.

Group Meetings will be held all day Monday and Tuesday, 26–27 October, and all day Thursday and Friday, 29–30 October. The Technical Plenary day will be held Wednesday 28 October from 8:30 – 18:00.

Meeting Room Availability: Meeting rooms will be available from 8:00 – 18:00 Monday through Friday.

## Venue — Sapporo Convention Center

TPAC2015 will be held at the Sapporo Convention Center, a multi-conference facility, 10 minutes from the city center by subway (3 stops).

Sapporo Convention Center  
1-1-1 Higashi-Sapporo 6-jo  
Shiroishi-ku, Sapporo, JAPAN 003-0006  
Main Telephone: +81-11-817-1010 Fax: +81-11-820-4300  
Office hours: 9:00-18:00

## Hotels

W3C/Keio has appointed Rakuten Travel as the official travel agency for W3C TPAC2015. You may book a hotel from the list below. Booking is available through 26 September, 2015. Please use the Rakuten Travel links provided below to receive the W3C rate when you make your reservation.

The discount rate is available from 23 October through 30 October.

- Breakfast and standard high speed guestroom wifi are included in the price of the hotel room.
- The cancellation policy is mentioned for each hotel. Please review carefully.
- Please note that you can't book a period that includes a sign of "Sold out".

Rakuten Travel will issue a receipt (PDF file) as you request. The issuing process will take approximately 1 week. Please follow the instructions below.

- Contact info: Rakuten Travel Customer Service
- Required information when you mail to Rakuten Travel Customer Service are:
  - Subject: Request for issuance of receipt
  - Name of company
  - Booking number
  - Registered email address

Renaissance Sapporo Hotel (Main Hotel of TPAC2015)  
1-1, Toyohira 4-jo 1-chome,

Toyohira-ku, Sapporo, Hokkaido, JAPAN 062-0904  
Main Telephone: + 81-11-821-1111

\*The name of Renaissance Sapporo Hotel will be changed to Premier Hotel Tsubaki Sapporo from 1st October, 2015. Nothing changes for W3C bookings.

\*Please be advised that Renaissance Sapporo Hotel is planning to undertake repairs and painting of the hotel exterior. During maintenance practices, the view from guest room window may be affected by scaffolding and net. Workers may work outside of guestroom window during 9:00am -5:00pm, Monday thru Saturday. Paint odors may be noticeable. People can change rooms at the W3C promotional rate if they have any serious problems with noises or odors due to the construction.

- To the venue (maximum estimate)
  - 25 minutes walk only
  - 10 minutes taxi ride
  - N/A train ride
  - 15 minutes by a shuttle bus

Go to Booking page of Renaissance Sapporo Hotel

Room type/Date	Fri. 10/23	Sat. 10/24	Sun. 10/25	Mon. 10/26	Tue. 10/27	Wed. 10/28	Thu. 10/29	Fri. 10/30
Deluxe Twin, Single-use (Non- smoking)	¥15,660	¥19,440	¥11,880	¥11,880	Sold out	Sold out	¥11,880	Sold out
Deluxe Twin (Non-smoking)	¥17,820	¥21,600	¥14,040	¥14,040	Sold out	Sold out	¥14,040	Sold out
Deluxe Twin, Single use, (Smoking)	n/a	n/a	¥11,880	¥11,880	¥11,880	¥11,880	¥11,880	n/a
Deluxe Twin (Smoking)	n/a	n/a	¥14,040	¥14,040	¥14,040	¥14,040	¥14,040	n/a
Near Construction Zone - Deluxe Twin (Non- smoking)	¥15,320	¥19,199	¥11,540	¥11,540	¥11,540	¥11,540	¥11,540	Sold out
Near Construction Zone - Deluxe Twin, Single use, (Non-smoking)	¥13,160	¥16,940	¥9,380	¥9,380	¥9,380	¥9,380	¥9,380	¥13,160
Near Construction Zone - Deluxe Twin (Smoking)	n/a	n/a	¥11,540	¥11,540	¥11,540	¥11,540	¥11,540	n/a
Near Construction Zone - Deluxe Twin, Single use (Smoking)	n/a	n/a	¥9,380	¥9,380	¥9,380	¥9,380	¥9,380	n/a

\*You can use Oanda for currency conversions

\*Reservations cancelled less than two days before the date of arrival will incur the following charges:

One day in advance:	20% of room rate
Same day:	80% of room rate
No show:	100% of room rate

## Century Royal Hotel

West 5, North 5

Chuo-ku, Sapporo, Hokkaido, Japan 060-0005

Main Telephone: + 81-11-221-2121

- To the venue (maximum estimate)
  - 45 minutes walk only
  - 15 minutes taxi ride
  - 10 minutes train ride
  - 2 minutes walk to Renaissance Sapporo Hotel then 30 minutes by a shuttle bus

Go to Booking page of Century Royal Hotel

Room type/Date	Fri. 10/23	Sat. 10/24	Sun. 10/25	Mon. 10/26	Tue. 10/27	Wed. 10/28	Thu. 10/29	Fri. 10/30
Twin (Two beds) Single use, Smoking	n/a	n/a	¥12,000	¥12,000	¥12,000	¥12,000	¥12,000	¥15,000
Twin (Two beds) Single use, Non- smoking	n/a	n/a	¥12,000	¥12,000	¥12,000	¥12,000	¥12,000	¥15,000
King Size Bed Single use, Non- smoking	¥18,000	¥22,000	¥16,000	¥16,000	¥16,000	¥16,000	¥16,000	¥18,000
Kin Size Bed for two people - Non-smoking	¥20,000	¥24,000	¥18,000	¥18,000	¥18,000	¥18,000	¥18,000	¥20,000
Deluxe Twin (Two beds) Single use, Smoking	¥22,000	¥28,000	¥20,000	¥20,000	¥20,000	¥20,000	¥20,000	¥22,000
Deluxe Twin (Two beds) Single use, Non-smoking	¥22,000	¥28,000	¥20,000	¥20,000	¥20,000	¥20,000	¥20,000	¥22,000
Exclusive Twin (Two beds) Single use, Non-smoking	¥55,000	¥60,000	¥50,000	¥50,000	¥50,000	¥50,000	¥50,000	¥50,000
Exclusive Twin (Two beds) for two people - Non-smoking	¥58,000	¥62,000	¥52,000	¥52,000	¥52,000	¥52,000	¥52,000	¥58,000

\*You can use Oanda for currency conversions

\*Reservations cancelled less than two days before the date of arrival will incur the following charges:

One day in advance:	20% of room rate
Same day:	80% of room rate
No show:	100% of room rate

Keio Plaza Hotel Sapporo  
2-1, North 5 West 7  
Chuo-ku, Sapporo, JAPAN 060-0005  
Main Telephone: + 81-11-271-0111

- To the venue (maximum estimate)
  - 55 minutes walk only
  - 20 minutes taxi ride
  - 30 minutes train ride and walk
  - 2 minutes walk to Renaissance Sapporo Hotel then 30 minutes by a shuttle bus

Go to Booking page of Keio Plaza Hotel Sapporo

Room type/Date	Fri. 10/23	Sat. 10/24	Sun. 10/25	Mon. 10/26	Tue. 10/27	Wed. 10/28	Thu. 10/29	Fri. 10/30
Standard Twin	¥15,000	¥15,000	¥15,000	¥15,000	¥15,000	¥15,000	¥15,000	¥15,000

\*You can use Oanda for currency conversions

\*Reservations cancelled less than two days before the date of arrival will incur the following charges:

One day in advance:	20% of room rate
Same day:	80% of room rate
No show:	100% of room rate

Hotel Monterey Edelfhof Sapporo  
Kita 2, Nishi 1chome  
Chuo-ku, Sapporo, JAPAN 060-0002  
Main Telephone: + 81-11-242-7111

- To the venue (maximum estimate)
  - 45 minutes walk only
  - 15 minutes taxi ride
  - 25 minutes train ride and walk



Go to Booking page of Hotel Monterey Edelfhof Sapporo

Room type/Date	Fri. 10/23	Sat. 10/24	Sun. 10/25	Mon. 10/26	Tue. 10/27	Wed. 10/28	Thu. 10/29	Fri. 10/30
Standard Single	-	-	¥13,500	¥13,500	¥13,500	¥13,500	¥13,500	¥13,500
Standard Twin	-	-	¥16,740	¥16,740	¥16,740	¥16,740	¥16,740	¥16,740

\*You can use Oanda for currency conversions

\*Non-smoking rooms only.

\*Reservations cancelled less than two days before the date of arrival will incur the following charges:

One day in advance:	20% of room rate
Same day:	80% of room rate
No show:	100% of room rate

NOTE: W3C guestroom discount expires on Saturday, 26 September 2015  
After 26 September, reservations will be accepted on a space-available basis only, at current market rates.

## Transportation

### Access from overseas

The Sapporo Sightseeing Guide provides a good overview on access to Sapporo from overseas and access from Chitose Airport (CTS) to central Sapporo.

We expect most overseas participants will use Narita Airport (NRT) as their airport of entry into Japan. Please note that an ever increasing number of airlines are flying from Narita to Chitose, offering almost one connecting flight/hour between Narita and Chitose.

If the NRT/CTS connecting flight does not meet your arrival schedule, for attendees arriving at Narita (NRT) Airport, another option is taking the bus to Haneda Airport (HND) — offers more domestic flights and connecting to Chitose from there. Narita-Haneda Bus Timetable (75 min./3,000JPY).

There are more than 60 daily return flights connecting HND/CTS.

The Chitose Airport site provides a very good search tool showing all flights to and from the airport.

Sapporo can also be accessed directly from Kansai International Airport (KIX) in Osaka (8 daily connecting flights to Sapporo) and Chubu International Airport (NGO) in Nagoya (11 daily connecting flights to Sapporo). This option maybe preferable for attendees traveling from Europe.

There are direct flights to Sapporo from Shanghai, Seoul, Taipei and Hong Kong.

## Ground Transportation

Access from Chitose Airport to Sapporo Station (Central Sapporo).

Rail is the fastest means of transportation to central Sapporo. The Rapid Airport to Sapporo runs approximately every 15 minutes from 8:00 to after 22:00, and takes passengers from the airport to Sapporo Station the quickest in just 36 minutes / 1,070 JPY. The Station is directly connected to the B1F of the airport terminal building.

A Foreigner Guidance Desk within New Chitose Airport Station provides guidance and support in English, Korean and Chinese.

For possible ride sharing see and add your information to the W3C taxi wiki.

### Getting Around

- Jorudan is a simple but useful train route finder in English.
- Maps by Google and OpenStreetMap

## Useful Information

Wifi at meetings: Wireless Internet access will be available in meeting rooms during the week.

Wifi elsewhere:

- NTT East Free Wi-Fi is a service that gives you a public wifi login ID valid for 14 days on presentation of your passport.
- Free wifi is available in Starbucks but registration is required. You also have to click a confirmation link so register ahead of time when you have an internet connection.

3G data: Prepaid data-only SIM cards that work throughout Japan are available for tourists from international airports, some large electronics stores (e.g. BIC Camera, Yodobashi Camera) and online (e.g. eConnect, NTT). The IJmio Travel SIM from BIC Camera supports IPv6. A guide price is around 4,000 yen for a 2GB SIM valid for three months.

Here is an in-depth guide to wifi and 3G in Japan: [Staying Connected When Visiting Japan: Wi-Fi Access, Prepaid SIM Cards, and Rental Devices](#)

Power: 100V, 50Hz. Japan power outlets are compatible with North American 2-blade, ungrounded plugs. There will be no power at observer seats.

Currency: Japanese Yen. (You may use [OANDA Currency Converter](#).) There are four kinds of bills (10,000 yen, 5,000 yen, 2,000 yen, 1,000 yen) and six kinds of coins (500 yen, 100 yen, 50 yen, 10 yen, 5 yen, 1 yen) used. All of the bills and coins are different sizes. Bills descend in size from 10,000 yen to 1,000 yen. For more information, visit the [National Printing Bureau website](#).

Sapporo: [Wikipedia](#) and [Wikitravel](#) provide useful introductions to the city of

Sapporo.

ATMs: At over 20,000 Seven-Eleven convenience stores nation wide, including the Fukuoka Airport Seven-Eleven, ATM machines accept foreign bank cards on a 24 hour basis. The procedure is straightforward. Guidance is available in English, Korean and Chinese. Details and an ATM locator are provided on the Seven-Eleven website.

Japanese Post Office ATMs also offer a cashing service for foreign bank cards. Please note many small restaurants and shops, ticket and vending machines do not accept credit cards.

Weather: Average temperatures in late October range from a high of 12 degrees Celsius to a low of 4 degrees. Latest weather forecasts for Sapporo.

Taxi wiki: <https://www.w3.org/wiki/MeetingTaxis>

Visa: All inquiries regarding to visas should be sent to e-side (or fax +81-3-6435-8790) with filing necessary information to the form. (Folks may also work with their local Agency to obtain a Visa. -- Please be sure to plan at least one month in advance of your travel dates.)

- Please check the Japanese Ministry of Foreign Affairs site for a list of countries with visa exemptions.
- If you travel on a passport issued by a country NOT on this list, you will require documents issued in Japanese by the Executive Committee. An English language letter of invitation WILL NOT suffice in most cases.
- We recommend you give yourself at least ONE MONTH to complete the visa process.
- To begin the process, complete registration payment of registration fees, reserve accommodation and flights, and complete and return the visa information form in full [xls] and [pdf].

The support conditions below MUST be met BEFORE visa assistance can be provided.

- completion of conference registration
- completion and confirmation of payment of registration
- completion and confirmation of hotel reservations
- flight reservation

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